

**Millington Airport Authority  
Board of Commissioners  
8182 Hornet Avenue  
Tuesday, July 16, 2019**

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The Millington Airport Authority Board meeting was called to order by Mr. Jim Brown, Chairman, at 3:30 p.m., on Tuesday, July 16, 2019.

**Determine Quorum:** Mr. Brown proceeds with Roll Call:

**Present:**

Mr. Dupree  
Ms. Bowley  
Mr. Scott  
Mr. Norvell  
Mr. Wilson  
Mr. McGhee  
Mr. Green  
Mr. Perales

**Absent:**

Mr. Morgan

**Approve the Minutes of MAA Board Meeting on 07/16/2019.**

Motion to approve the meeting minutes held on 07/16/2019, made by Mr. Scott, seconded by Mr. Perales. The voting to approve previous meeting minutes was unanimous in favor.

**Budget Report:**

Mr. Dupree briefs the Board on the June 2019 Financial Statements, assets, profit/loss, income, operating expenses, and current grant receivables, etc. Chairman Brown reports there has been an increase in operations and fuel flowage from last year. Mr. Remington states that the 2 fixed based operators on the field have made fuel pricing competitive. Also, the University of Memphis is offering a 4 year Aviation degree program, which has increased student operations.

**Discussion Items:**

**Projects:**

- **Runway Design-** Mr. Remington reports that on July 2, 2019 the Authority received a letter from the FAA stating that the Airports 8,000 ft. of runway is eligible for reconstruction funding.
- **Entrance Road-** Mr. Remington reports the City of Millington is concluding the final paperwork and closing out the grant received from the Delta Regional Authority for the first 500 ft. of the new Airport entrance road. The work continues and will continue until possibly November 2019 to finish project. Construction progress meeting held July 16, 2019, day 68 of 180.
- **Hangar N126 –** Mr. Remington reports on July 11, 2019 the final punch list was received from the contractor. There were 28 items included on the list. The Authority has been negotiating with the contractor and 17 items have been corrected and 7 of them are considered being outside the scope from the original contract.
- **MAP Phase II-** This project is still in the design stage. On July 15 electrical design work order #3 was executed in the amount of \$8,248 to add to the project for lighting at the fuel farm and electrical design to have electric service along the new taxiway extension for future corporate hangar construction.
- **Utility Conversion –** The underground utility work is nearing completion. The installation of curb and gutter is underway and paving is expected to occur in the next couple of weeks. Construction project meeting held July 17, 2019, day 153 of 160.

**MLGW:** On June 20, 2019 Mr. Remington, Barge, IDB, the City and Navy met with MLG&W regarding a design plan for the new entrance road lighting. Mr. Remington states that Airport, CTI, IDB and City all have a vested interest to cover the cost of installing lighting along Astoria. Budgetary numbers are being considered and Mr. Remington will continue to update the Board on the progress.

**Navy Vigilante:** On June 22, 2019 the Navy Vigilante Aircraft that has been leased to the Airport was removed from Navy south side and relocated at the Airport by Visual Towing and McGhee Crane Service.

**SCASD:** Mr. Remington reports that on July 15, 2019 the SCASD grant application was submitted. Mr. Remington has requested 1.1M. Senator Blackburn, Senator Alexander and Representative Cohen have all written letters of support and the sponsoring airline is Contour Airlines.

**Personnel:**

- A.M.F. Accreditation – On June 20, 2019 Chief Mike Gill submitted his completed Airport Master Firefighters accreditation offered by the American Association of Aviation Executives. Mr. Remington proposes a 5% salary increase retroactive back to June 21, 2019 for this accomplishment. Mr. Dupree makes a motion to approve the increase of salary for Chief Gill, seconded by Mr. Scott. Voting was unanimous in favor.
- Anniversary- On July 5, 2019 the Authority celebrated the 5 year anniversary of being independent of the City of Millington with an employee appreciation barbeque, water slide and firework display. It was a great success and enjoyed by all who attended.

**Upcoming Items:**

- **Redstone Aviation-** A site visit for Redstone Aviation’s owner Mr. Mike Dugan is scheduled for next month and he will tour hangar N126.
- **FAA Runway Design-** On July 29, 2019 Barge has a FAA runway reconstruction design meeting. The FAA awarded \$10M in supplemental funding.
- **Memphis Airshow-** On August 8, 2019 the President of Airshow Network will be making a site visit with regard to the upcoming 2020 Memphis Airshow scheduled for June 20-21, 2020.

**Other Business:**

With no additional business, a motion to adjourn was made by Mr. McGhee, seconded by Mr. Perales.  
Meeting adjourned at 4:22 p.m.

Next Meeting: Tuesday 08/20/2019

Respectfully Submitted,

APPROVED:

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Roy Remington, Executive Director

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James O. Brown, Chairman